



Instructions to Apply for School Transport – State Schools

Applicant needs to use Google Chrome or Microsoft Edge browser to access the website. The application does not work on Microsoft Internet Explorer.

Students who will be attending the Alternative Learning Programme, National Sports School, The Malta Visual and Performing Arts, Resource Centres and Learning Support Centres **do not need to apply**.

Students residing in Marsaskala and in Żejtun and will be attending Hndaq Middle School in Year 7 (Form 1) need to select Żejtun Middle School in the drop down menu.

A new application has to be duly filled in for each and every student.

In case of any incorrect information with regards to your child's personal details, you are kindly requested to contact Identity Malta Agency, Evans Building, Valletta on 2590 4000 or email on enquiries@identitymalta.com.

In case you require any clarification or assistance with regards to the filling in of the form, you may contact us on **21225151** and follow the instructions or e-mail us on schooltransport.educserv@gov.mt.

Please note that the application form is to be submitted by not later than **Friday, 29th June 2018**.

[Gwida biex tapplika għat-Trasport tal-Iskola – Skejjet tal-Istat](#)

L-applikant irid juża' l-*Google Chrome* jew il-*Microsoft Edge* bħala websajt browser. L-applikazzjoni ma taħdimx fuq il-*Microsoft Internet Explorer*.

L-istudenti li ser jattendu n-*National Sports School, The Malta Visual Performing Arts, Resource Centres* u *Learning Support Centres* m'għandhomx għalfejn japplikaw.

Studenti li joqgħodu Marsaskala u iż-Żejtun u ser jattendu l-iskola Medja tal-Hndaq fis-7 Sena **biss** (Form 1) iridu jagħzlu l-iskola Medja taż-Żejtun mill-lista tal-iskejjet li ser isibu fl-applikazzjoni onlajn.

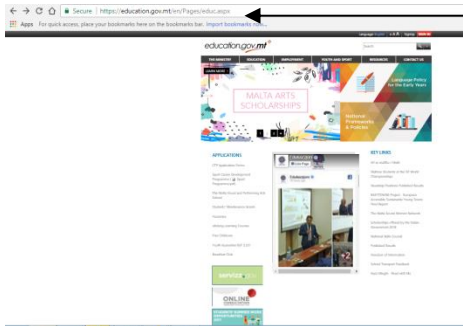
Huwa importanti li timtela' applikazzjoni għida għal kull student.

F'każ li l-informazzjoni provduta rigward id-dettalji personali tat-tfal tiegħek mhix korretta, inti gentilment mitlub/a tagħmel kuntatt mal-Agenzija tal-Identità Malta, Evans Building, Valletta fuq 2590 4000 jew tibgħat email fuq enquiries@identitymalta.com.

F'każ li għandek bżonn ta' xi kjarifika jew għajnuna rigward l-applikazzjoni, inti tista' tagħmel kuntatt magħna fuq **21225151** u segwi l-istruzzjonijiet jew ibgħat imejl fuq schooltransport.educserv@gov.mt.

L-applikazzjoni għandha tiġi sottomessa sa mhux aktar tard min-**nhar il-Ġimgħa, 29 ta' Ġunju 2018**.

Step 1 – education.gov.mt website / L-1 Pass – education.gov.mt websajt



Log on to link:

[edu.gov.mt/freetransport](https://education.gov.mt/freetransport)

OR

through the Ministry for Education & Employment website on www.education.gov.mt

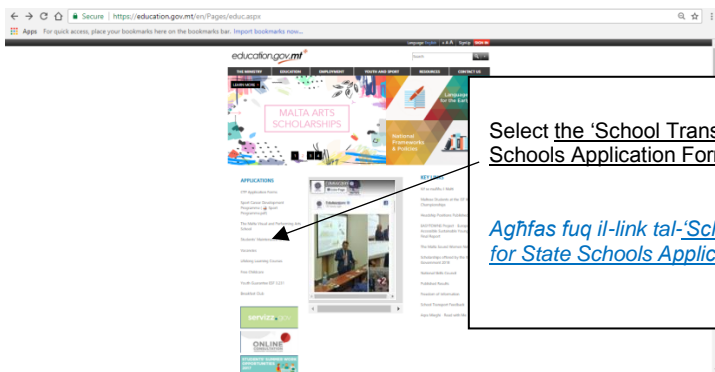
Idhol fuq din il-link:

[edu.gov.mt/freetransport](https://education.gov.mt/freetransport)

JEW

minn fuq il-websajt tal-Ministeru tal-Edukazzjoni u x-Xoghol fuq www.education.gov.mt

Step 2 – School Transport for State Schools Application Form / It-2 Pass – School Transport for State Schools Application Form



Select the 'School Transport for State Schools Application Form' link

Aghfas fuq il-link tal-'School Transport for State Schools Application Form'

Step 3 – Terms and Conditions / *It-3 Pass – Termini u Kundizzjonijiet*

Application for free School Transport / Formola tal-Applikazzjoni għal-Transport tal-iskola b'ta'vja

Read carefully the terms and conditions

Aqra sew it-termini u l-kundizzjonijiet

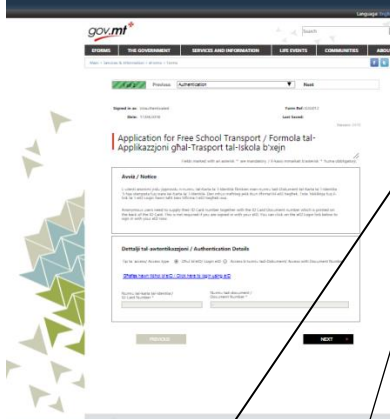
Step 4 – Launch Form / *Ir-4 Pass – Launch Form*

Application for free School Transport / Formola tal-Applikazzjoni għal-Transport tal-iskola b'ta'vja

Select the "LAUNCH FORM" button situated on the far left end of page

Aqfhas il-buttuna "LAUNCH FORM" li tinsab isfel nett fuq ix-xellug tal-paġna

icoms.gov.mt/en/Services-And-Information/Forms/Pages/MainPages/FormsHandlerPage.aspx?version=353&processid on the bookmarks bar. Import bookmarks new...



Select '**log in eID**' (current default) and then click on the link (highlighted in blue)

Select '**NEXT**' button

Aghżel 'Dhul bi-eID' (il-buttuna magħżula) u aghfas il-link (immarkata blu)

Aghfas il-buttuna 'NEXT'

Note: You may either log by using the I.D document. Make reference to the instructions below in case parent/legal guardian cannot access through e-ID

Nota: Inti tista' tapplika wkoll billi ddaħħal in-numru tad-Dokument tal-I.D. Aghmel referenza għall-istruzzjonijiet t'hawn taht f'każ li l-ġenitur/il-kustodja legali ma tkunx tista' tidhol bi-e-ID

Dettalji tal-awtentikazzjoni / Authentication Details

Tip ta' access/ Access type Dhul bi'eID/ Login eID Access b'numru tad-Dokument/ Access with Document Number

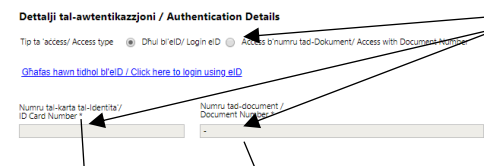
[Għafas hawn tidhol bi'eID / Click here to login using eID](#)

Numru tal-karta tal-identita' / ID Card Number *

Numru tad-document / Document Number *

PREVIOUS

NEXT >



Select '**Access with Document Number**' and insert the parent's/legal guardian's I.D. Card Number and Document Number

Select '**NEXT**' button

Aghżel 'Access with Document Number' u niżżel in-numru tal-Karta tal-Identita' u numru tad-Dokument

Aghfas il-buttuna 'NEXT'

PREVIOUS

NEXT >



Insert parent's/legal guardian's details which include (mandatory):

Telephone or mobile number and email address which will be used to forward the route number and pick up point in the month of September 2018

Niżżel id-dettalji neccessarji tal-genitur/kustodja legali li jinkludu (huma mandatorji):

In-numru tat-telefown jew tal-mobajl u l-mejl address fejn ser jintbagħtu d-dettalji tar-rotta u l-waqfa fix-xahar ta' Settembru 2018

Numru tat-Telefown / Phone Number +

Numru tal-Mobajl / Mobile Number +

Iindirizz Elettroniku / Email Address *

Select student's name. If student's name does not appear on the drop down list, Select **'Select Student (if not mentioned)'** and type down the ID Card Number of the student on the right box and the name and surname of student in the box below

*Aghżel l-isem u kunjom l-istudent mill-lista. Jekk isem tal-istudent mhux immiżżel fil-lista, agħfas il-buttuna **'Select Student (if not mentioned)'** u fil-kaxxa tax-xellug niżżel in-Numru tal-ID tal-istudent u fil-kaxxa ta' taħt, isem u kunjom l-istudent*

Uza l-istess Indirizz / Use Same Address Yes No

Nomru tad-Dar / House Number *

Isem tad-Dar / House Name *

Isem tat-Triq / Street Name *

Kodiċi Postali / Post Code

Lokaġta / Town *

Għażel Sena li se tkun fis-sena skolastika li ġejja 2018/2019 / Select Year Group for next scholastic year 2018/2019 *

Isem tal-Iskola / School Name *

Għażel il-Waqfa / Select Pick-up Point *

Fleż li ji (istess moxri) Waġha li qed tiddes l-istudent mhollisi, nazzni l-isem tal-Waġha (eżempju: Birkirkara Andrews Bar) Ni kważi tal-Kummenti Oħra/Other Comments (max 200 characters).
 If you do not find the Pick-up Point that the student is currently using in the list provided, write down the name of Pick-up Point (e.g. Birkirkara Andrews Bar) in the **Kummenti Oħra/Other Comments** box below.

Aghżel waħda jew aktar minn dawn il-applikazzjoni / Select one or more of the following which may apply for the student

Uzu mis-Sigġa tar-Roti / Wheelchair Bound Ma nistax nikkonferenzi għojn / Cannot climb stairs Akkumpanjat minn LSA / Accompanied by LSA

Kummenti Oħra/ Other Comments (max 200 characters).

[< PREVIOUS](#)

[NEXT >](#)

Select 'Yes' button if student's address is same for the parent's legal guardian's details. If address details are different, select the 'No' button and fill in the new address of the student

Aghżel il-buttuna 'Yes', jekk l-indirizz tal-istudent huwa l-istess bħal tal-ġenitur/tal-kustodja legali. Jekk l-indirizz huwa differenti, aghżas il-buttuna 'No' u niżżel l-indirizz il-ġdid tal-istudent

Select:
 Year Group for next Scholastic Year 2018/19;
 School Name;
 Select Pick-up Point.
 For other specific requirements, select from the three buttons.
 Additional comments may be included.

Press 'NEXT' to proceed for the next page.

*Aghżel:
 Sena li se tkun fis-sena skolastika li ġejja 2018/19
 'State' for the Type of School
 Isem tal-Iskola
 Waqfa
 Għal aktar bżonnijiet speċifiċi, aghżel mit-tlett buttuni
 Tista' tnizzel xi kummenti*

Aghżas il-buttuna 'NEXT' biex tipproċedi għall-paġna li jmiss

Step 7 – Reference for Google Maps / *Is-7 Pass – Referenza għall-Mapep tal-Google*

gov.mt

THE GOVERNMENT SERVICES AND INFORMATION LIFE EVENTS COMMUNITIES ABOUT MALTA

Main > Services & Information > Forms

3 of 4 Previous [Link Details] Next

Google Maps Links

Main are for reference only to give you an indication of where the current pick up points are located. If you do not need to use them, you can press the 'NEXT' button to proceed with the application. If you need to change the pick up point you selected in the previous page, press the 'PREVIOUS' button to go back and change accordingly.

Il-mapep huma biss għal fini ta' referenza biex jagħtu indikazzjoni ta' fejn qiegħdin il-waqfiet. Jekk ma għandekx bżonnhom, appiess il-buttuna 'NEXT' biex tkompli timla' l-applikazzjoni. Jekk għandek bżonn tibdel il-waqfa li diġa għażilt, appiess il-buttuna 'PREVIOUS' biex tmur lura u ibdel il-waqfa.

- Pick up Points - Primary Schools
<http://red.cafion.gov.mt/first-step-quest/PrimarySchools/PrimarySchools>
- Pick up Points - Middle Schools
<http://red.cafion.gov.mt/first-step-quest/PrimarySchools/MiddleSchools>
- Pick up Points - Secondary Schools
<http://red.cafion.gov.mt/first-step-quest/PrimarySchools/SecondarySchools>
- Pick up Points - Gozo
<http://red.cafion.gov.mt/first-step-quest/PrimarySchools/PrimarySchoolsGozo>

PREVIOUS NEXT

These are links for Google Maps which are for reference only to give you an indication of where the current pick up points are located. If you do not need to use them, you can press the 'NEXT' button to proceed with the application. If you need to change the pick up point you selected in the previous page, press the 'PREVIOUS' button to go back and change accordingly

Dawn huma links għall-mapep tal-Google li huma biss għal fini ta' referenza biex jagħtu indikazzjoni ta' fejn qiegħdin il-waqfiet. Jekk ma għandekx bżonnhom, aghfas il-buttuna 'NEXT' biex tkompli timla' l-applikazzjoni. Jekk għandek bżonn tibdel il-waqfa li diġa għażilt fil-paġna ta' qabel, aghfas il-buttuna 'PREVIOUS' biex tmur lura u ibdel il-waqfa

Step 8 – Submission of Application / *It-8 Pass – Sottomissjoni tal-Aplikazzjoni*

gov.mt

THE GOVERNMENT SERVICES AND INFORMATION LIFE EVENTS COMMUNITIES ABOUT MALTA

Main > Services & Information > Forms

4 of 4 Previous [Submit] Next

Submission

Application Reference Submission Reference Date Received File Reference

Use the white 'Save' button to save your progress on the form without submitting to the Competent Authority. This is useful if you do not have all the required information, or simply to mark the form as a work in progress.

Use the green 'Submit' button when the form is complete and is ready to be submitted.

After submitting this application for (GOSYI) BQSG, jgħraf fuqha a new form if you wish to apply for another student.

Wara li tressmetti l-applikazzjoni ta' (GOSYI) BQSG, jgħraf fuqha l-applikazzjoni oħra jekk għad student oħer.

The 'Withdraw' button should be used only when you want to withdraw your application, thus terminating the application process.

PREVIOUS NEXT

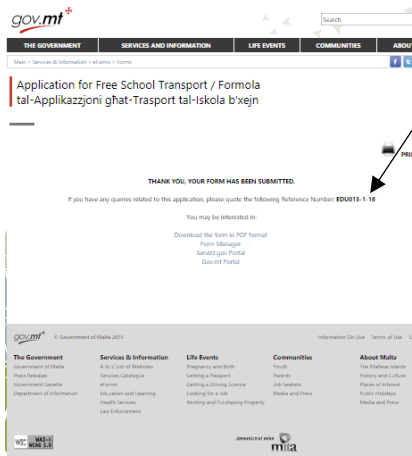
Select:

'SUBMIT' button to complete application or 'WITHDRAW' if you need to cancel application

Aghfas:

Il-buttuna 'SUBMIT' biex tissottometti l-applikazzjoni jew il-buttuna 'WITHDRAW' jekk trid tikkancella l-applikazzjoni

Step 9 – Application Reference / *Il-9 Pass – Referenza għall-Applikazzjoni*



Reference Number of the Application

Numru ta' Referenza għall-Applikazzjoni

Note: An acknowledgement will be sent to the email address provided in the application. A new application has to be submitted for the other children. Log on again on www.education.gov.mt and repeat same process for the other children or go to the receipt of acknowledgment and click on the link by the Application for Free School Transport

Nota:

Irċevuta elettronika tiġi mibgħuta fuq l-imejl li pprovdejt fl-applikazzjoni Applikazzjoni ġdida trid tiġi sottomessa fejn hemm iktar tfal. Idñol fuq www.education.gov.mt u aghmel l-istess proċedura għat-tfal l-oħra jew idñol fl-irċevuta elettronika li ntbagħtet u aghfas fuq il-link Application for School Transport